



NEW JERSEY
ASSOCIATION
for COLLEGE
ADMISSION
COUNSELING

To: Whom it May Concern

Date: 3/19/07

From: NJACAC

RE: New Department of Education Travel Regulations

The New Jersey Association for College Admission Counseling (NJACAC) formally contracted with the Sheraton Atlantic City Convention Center Hotel to hold their 2008 Annual Conference on October 2, 2007. The NJACAC Annual Conference is being held on May 12 & 13, 2008.

Therefore, based on the memo from the Commissioner of Education, Lucille Davy, "school board member and school district employees may attend in-state conferences and receive reimbursement for lodging and meal costs" since the contract with the conference sponsor was executed as of the date of the commissioner's memo (March 17, 2008) for a conference that will take place on or before September 1, 2008.

This memo certifies that NJACAC complies with the Commissioner of Education's regulations and school district employees may receive reimbursement for lodging and meal costs for the NJACAC 2008 Annual Conference being held at the Sheraton Atlantic City Convention Center Hotel on May 12 & 13, 2008.

Questions:

NJACAC
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